

**Clearwater Country Free Library District  
Board of Trustees  
Minutes March 11, 2025**

Meeting called to Order 5:02 pm by Vice Chair Rosan Monaghan, at Weippe.  
Present: Marge Carlson, Michelle George, Robert Meade and Director Terri Summerfield  
Guests: Jessica Long

**Minutes:** Marge moved to accept the February meeting minutes. Robert 2<sup>nd</sup>, M/C. Rosan Signed.

**Treasurer's Report:** Reports were email prior to the meeting. Marge reviewed the reports. Bills were reviewed for February. Michelle moved to accept the bills. Robert 2<sup>nd</sup>. M/C Rosan signed the bills. Terri said Don had talked with the County's treasurer's office about the \$18,000 deduction in Jan Remittance funds and they reported that it was only \$3600. Terri will continue to investigate as she can not figure out how they come up with that number.

**Directors Report.** *(Reports were emailed to board members, See Attached)*

Terri reviewed her monthly report. Terri also reviewed the budget for the Facility Grant #2 that she is submitting this week to the ICfL. The total is \$50,000.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her monthly report. They continue to be plagued with problems. A water main to the sprinkler system froze and broke and a section of the library keeps throwing a breaker.

**Contract Services:** None

**Old Business**

**Audit Update:** Terri reported that Jason from Presnell Gage has submitted the draft. Board had no questions and concerns and agreed for Terri to sign the representation letter to allow PG to finalize the audit. An action item will be on next months agenda to accept the final audit.

**New Business:**

**Budget Hearing Date:** Marge moved to set the budget hearing date for August 12, 2025 at 5:00pm at the Clearwater Memorial Library. Robert 2<sup>nd</sup>, M/C

**Election Filing** Terri handed out the papers for candidacy petitions and notified the board that Phil Peterson is no longer interested so we still need one more person. Marge Carlson stated she would like the 2-year term, Robert and Michelle both said they would take the 4-year terms, leaving a 3-year term to be filled. Deadline is March 21 for filing.

**Public Comment:**

There was open discussion on changing meeting dates for April and May as some board members were going to be out of town. It was decided to leave the April 8<sup>th</sup> meeting as is. Robert will be gone in May and if possible would like the meeting changed to May 20<sup>th</sup>. Terri will communicate with the board early about changing the date if possible.

**Adjourned:** Meeting adjourned 6:10. Next meeting April 8, 2025, CMPL-Orofino

Approved: \_\_\_\_\_

4-8-25

Date

Don Ebert

Don Ebert, Chair

Terri Summerfield  
Terri Summerfield, Director