

**Clearwater Country Free Library District  
Board of Trustees  
Minutes February 11, 2025**

Meeting called to Order 5:02 pm by Chair Don Ebert, at CMPL in Orofino.

Present: Marge Carlson, Rosan Monaghan, Robert Meade and Director Terri Summerfield

Guests: Jessica Long, Michelle George, Phil Petersen, Nancy Butler, Jo Sharrai

**Trustee Appointment:** Michelle George introduced herself. She had previously sent a letter to the board stating she was interested in being on the board of trustees for the District Library. Rosan moved to appoint Michelle George to the board, filling Karen Loranger's position. Don 2<sup>nd</sup>, M/C Don issued the oath of office to both Michelle George and Robert Meade. Terri distributed the Ethics and Conflict of Interest forms to both for their signatures. Terri did a brief orientation and reviewed the trustee manual for the new members.

**Minutes:** Marge moved to accept the January meeting minutes. Rosan 2<sup>nd</sup>, M/C. Don Signed. Terri discovered an omission in the Sept 10, 2024 minutes. The motion to sign the contract with CMPL was omitted from the minutes. It has been added in note. Marge moved to accept the addition to the Sept 10, 2024 Minutes, Rosan 2<sup>nd</sup>, M/C.

**Treasurer's Report:** Reports were email prior to the meeting. Marge reviewed the reports. Bills were reviewed for January. Rosan moved to accept the bills. Marge 2<sup>nd</sup>. M/C Don signed the bills. Terri reported that the funds were transferred back to the State Investment Fund from the District checking account.

**Directors Report** (*Reports were emailed to board members, See Attached*)

Terri reviewed her monthly report. The rural lite was passed around that had Marge Kuchynka on the cover receiving the \$500 credit from Clearwater Power on behalf the District Library. The library was the grand prize winner at the Clearwater Power Annual Meeting.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her monthly report. Jessica reported the City will take down the tree this summer.

**Contract Services:** None

**Old Business**

**Audit Update:** Terri reported that Jason from Presnell Gage wanted the password to the District bank account to validate bank statements. Rosan moved to give Presnell Gage read only access for the audit. Marge 2<sup>nd</sup>, M/C. Marge will work with Jason to get that access established.

**Trustee Terms of Office:** Terri updated the board that the legislature voted last year to change the term of office for Library Board of Trustees from 6 years to 4 years.

**New Business: Zoom** meetings were discussed again. Michelle recommended Google meet. Its limit is 60 minutes. Robert recommended MS Teams. Terri had talked with ICRMP and they said the public just has to be able to see and hear the conversations, that the clerk does not need to share the screen showing all the reports, if they were previously emailed to the board and not handed out at the meeting. Members discussed missing upcoming meetings and that they would be able to participate if they could zoom in. ICRMP reminded Terri, that board members can call in on the phone if they cannot make it to a meeting in person. No decisions were made, board will continue to look at options and the need for online meetings.

**Public Comment:** Phil Petersen introduced himself. He was interested in running for the board in the May election. Rosan has stated she is not running again. Marge said she would run again to help with continuity of the board as new members come on. There will be 4 openings with the 2 appointments having to run in the election. Don and Terri reminded all members and potential candidates that if only 4 people run, one for each opening, then no election will be held. We have 1- 2 yr term, 1 -3 yr term, and 2 - 4 yr terms.

**Adjourned:** Meeting adjourned 6:18. Next meeting March 11, 2025, Weippe

Approved: 3/11/25  
Date

Rosan Monaghan  
Don Ebert, Chair

Terri Summerfield  
Terri Summerfield, Director