

**Clearwater Country Free Library District  
Board of Trustees  
Minutes January 7, 2025**

Meeting called to Order 5:10 pm by Chair Don Ebert, at Weippe  
Present: Marge Carlson, Rosan Monaghan and Director Terri Summerfield  
Guests: Jessica Long, Robert Meade

**Minutes:** Rosan moved to accept the November meeting minutes. Marge 2<sup>nd</sup>, M/C. Don Signed.

**Treasurer's Report:** Reports were email prior to the meeting. Terri reviewed the reports.  
Bills were reviewed for Nov and Dec. Rosan moved to accept the bills. Marge 2<sup>nd</sup>. M/C Don signed the bills.

**Directors Report.** *(Reports were emailed to board members, See Attached)*  
Terri reviewed her monthly report.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her monthly report. Jessica reported they still have a tree issue. Terri recommended getting a hold of AVISTA as the tree effects the power line. Marge recommended going to the city again for permission.

**Contract Services: None**

**Old Business**

**Audit Update:** Terri updated the board that Scotty from Presnell Gage did not make it up on Dec 20<sup>th</sup> to gather audit documents. Terri had to gather the documents and drop them off at the Orofino office today, for Jason from Moscow to do the audit. This will change the usual timeline of the audit report being presented in February. No timeline is currently available.

**Trustee Appointment:** Terri reported she had not heard back from Robert Wilhelm about the two ladies he said were possibly interested in being on the board. Terri made it an action item, incase they showed up at the meeting. During the FOL meeting earlier in the day, Terri announced about the vacancies on the board. Robert Meade indicated he would be interested in being on the board and would come to the meeting tonight. Robert was introduced. Robert was also going to make an announcement at the Chamber Meeting on Wednesday about the board vacancies. Terri said the board could wait until next month and see if there was any other interest. Don responded that with two vacancies, it puts pressure on the other three members to have to attend to have a quorum. We had to reschedule the regular meeting on the 14<sup>th</sup> to tonight due to a trustee not being available next week. Don was not feeling good, and if he had been sicker, we would not have had a quorum. He said, we have a legitimate person interested and to provide quorum options, he recommended the board appoint Robert Meade. Marge moved to appoint Robert Meade to fill the vacancy of Robert Wilhelm, until the next election in May. Rosan 2<sup>nd</sup>, M/C.

**New Business:**

**Board Declaration of Vacancy:** Terri received a letter of resignation from Karen Loranger, effective Dec. 1, 2024. Don reviewed the letter. Rosan moved to declare a vacancy on the board of trustees. Marge 2<sup>nd</sup>, M/C.

**Zoom meetings** were discussed. Nancy Butler had called Don about the agenda and Zoom meeting earlier. Once again costs were discussed as well as effectiveness. The cumbersomeness of the director posting documents during the zoom meeting, taking minutes and participating were also discussed. Terri was asked to call ICRMP to see if we could only have the audio and video presented during zoom and not have to post documents. The time limit is a real concern on the free edition as it is limited to 45 minutes. Last meeting, we ran out of time and would have this meeting as well. Robert brought up other options, such as Teams. The Chamber has recently changed over to this format. Terri will put it on the agenda for next month.

**Public Comment:** Don asked Terri to call Nancy Butler and clarify his misstatements to her earlier.

**Adjourned:** Meeting adjourned 6:10. Next meeting Feb 11, 2025, CMPL-Orofino

Approved: 2-11-25  
Date

Don Ebert  
Don Ebert, Chair

Terri Summerfield  
Terri Summerfield, Director