

**Clearwater Country Free Library District
Board of Trustees
Minutes November 12, 2024**

Meeting called to Order 5:15 pm by Chair Don Ebert, at Weippe
Present: Marge Carlson, and Director Terri Summerfield
Zoom: Rosan Monaghan
Guests: Jo Sharrai, Jessica Long

Terri reminded board that the Zoom meeting would only last 40 minutes.

Minutes: Marge moved to accept the October meeting minutes. Rosan 2nd, M/C. Don Signed.

Treasurer's Report: Reports were email prior to the meeting. Marge reviewed the reports
Bills were reviewed for October. Marge moved to accept the bills. Rosan 2nd. M/C Don signed the bills.

Directors Report. *(Reports were emailed to board members, See Attached)*
Terri reviewed her monthly report as well as the Year End Reports.

CMPL Reports: *CMPL reports were emailed to board members (See attached)*
Jessica reviewed her monthly report and Year End report.

Contract Services: None

Old Business

Audit Engagement Cost. The prior month the board made a motion to engage Presnell Gage to do the annual audit up to \$4000. The quote came in at \$4100. Rosan moved to engage Presnell Gage for \$4100 to do the FY2324 Audit. Marge 2nd, M/C

New Business:

Board Declaration of Vacancy: Terri received a letter from Robert Wilhelm resigning from the Board. Marge moved to declare a vacancy on the board. Rosan 2nd, M/C. Terri will try to inquire from Robert who the two individuals were that showed an interest in serving on the board.

Public Comment: Zoom meeting ended at 5:45 prior to the board adjourning. Terri concluded that because the "scheduled" meeting was to start at 5:00, that was when the Zoom clock started and not at the actual time the meeting started at 5:15. Don requested a disclaimer in the minutes stating that no business was conducted after the zoom quit working. Jessica finished reviewing her report. Board moved from her report earlier to get to the action items before Zoom closed.

Adjourned: Meeting adjourned. NO meeting in December. Next Meeting Jan 14, 2025, 5:00 pm at Weippe. (Due to Date conflict- the Jan meeting was rescheduled for Jan 7th.)


Approved: _____

1-7-25

Date



Don Ebert, Chair



Terri Summerfield, Director