

**Clearwater Country Free Library District
Board of Trustees
Minutes April 9, 2024**

Meeting called to Order 5:02 pm by Chair Don Ebert, at CMPL in Orofino
Present: Marge Carlson, Rosan Monaghan, Karen Loranger, Director Terri Summerfield
Guests: Mary Stanley, Jo Sharrai, Jessica Long, Tammy Gilmer

Minutes: Rosan moved to accept the minutes for February 13. (No meeting in March) Karen 2nd, M/C. Don Signed.

Robert Wilhelm joined the meeting.

Treasurer's Report: Marge reviewed the financial reports. Rosan moved to accept the reports. Karen 2nd, MC. Bills were reviewed for February. Karen moved to accept the bills for February, Rosan 2nd. M/C Bills for March were reviewed. Rosan moved to accept the bills for March, Karen 2nd. M/C Don Signed the bills.

Directors Report. *(Reports were emailed to board members, See Attached)*

Terri reviewed her report. She reported that she had received an email stating we were in compliance on the annual reports submitted to the State Controller's Office. Terri reported that the FOL will be doing a fund raiser raffling two quilts to help with getting the murals on the building restored. Don said he was at the library when the muralist was there. He felt the man knew what he was doing. Also, Don expressed grateful appreciation to the FOL for the projects they do at the library. Marge commented that maybe the Friends of both Libraries might consider doing a float for the fair for publicity.

CMPL Reports: *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her monthly reports for Feb and March.

Contract Development: None

Old Business:

Policy review-Reconsideration of Materials, New Patrons. Terri had emailed the new draft policies to the board for review. She looked at other libraries' policies and added new text to the current policy that will help in making the library in compliance with the proposed legislation. We are changing the age of a minor needing a parent signature from 14 to 17 and under. Addition text was added to the Reconsideration of an Item. Terri will make it an action item for next month.

New Business:

Grant Administration: In the Facility Grant, there is a line item for Grant Administration. Don wanted the board to be aware of this line item before paying Terri. Discussion was held on grants and grant administration fees. Terri said most grants are small and all the funds available were usually needed for the project. The Facility Grant was different and allowed a line item for Administration fees since it was a large amount and with a time line lasting up to 3 years. Board agreed it was a good opportunity for the director to receive the fee for administering the grant, especially with all the hassle Terri had with the UEI number, plus for all the grants she has wrote for the library. Marge and Karen expressed that they wished they had known about the Admin Fee prior to today. Terri said with all grants in the future she will give a line item report on the funds. Marge moved to pay Terri the admin fee, Rosan 2nd. M/C. Don signed the check.

Budget Hearing: Our budget hearing is scheduled for Tuesday, August 13, 2024 at CMPL, Orofino. Marge moved to accept this date, Robert 2nd. M/C. Don signed the form and Terri will FAX the form to the County. Deadline for filing is April 30th.

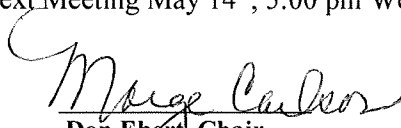
Public Comment: None

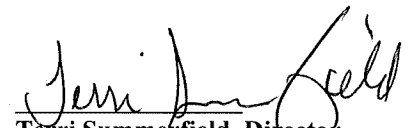
Executive Session: Marge moved to go into Executive Session pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent... (d) to consider records that are exempt from disclosure. Rosan 2nd. Roll call Vote: Don-Y, Marge-Y, Rosan-Y, Robert-Y, Karen-Y, M/C.

Don adjourned the executive session at 6:37pm.

Adjourned: Meeting adjourned. Next Meeting May 14th, 5:00 pm Weippe.

Approved: 5/14/24
Date


Don Ebert, Chair


Terri Summerfield, Director