

**Clearwater Country Free Library District
Board of Trustees
Minutes Jan 9, 2024**

Meeting called to Order 11:00 am by Chair Don Ebert, at Weippe.

Present: Marge Carlson, Director Terri Summerfield Zoom: Karen Loranger, Rosan Monaghan

Zoom Guests: Mary Stanley, Jo Sharrai, Nancy Butler

Minutes: Rosan moved to accept the minutes for November. Marge 2nd, M/C. Don Signed.

Robert Wilhelm joined the Zoom meeting at 11:15.

Treasurer's Report: Marge reviewed the financial reports. Bills were reviewed for November & December. Rosan moved to accept the reports. Karen 2nd, M/C. Don Signed the bills.

Directors Report. *(Reports were emailed to board members, See Attached)*

Terri reviewed her. She is working with Clearwater Power and Innovative Electric on possibly replacing all old light fixtures with new LED fixtures. Clearwater Power will give the library a rebate on this procedure.

CMPL Reports: *CMPL reports were emailed to board members (See attached)*

Jessica was not present.

Contract Development: None

Annual Director's Evaluation. Don will do.

Meeting Time Review. Jo Sharrai stated she can not make the 11:00 meetings on the 2nd Tuesday of the month. Robert said that Jo and Jessica are important and need to be able to attend the meetings. Jessica has Valnet meetings at the same time. Marge felt the 11:00 meetings were good and set up for those who don't like to drive in the dark and that we could still do Zoom. Don stated its 11:00 now and we still had to have Zoom. Rosan stated she was sick and that is why she did the zoom. Marge said the Board needs to commit to attending the meetings in person. It makes a better meeting to have everyone present. Having Zoom just makes it easy for people to not attend the meeting. It is understood if you are sick, Zoom is a good option. Karen stated she would not drive at night up to Weippe. Terri added she did not like driving at night either. Car pooling was a suggestion for those that don't want to drive. Marge thought we should stick it out for the next two months. Robert thought if we are going to change, lets just do it now. Don thought we could change back to 5 with a few caveats.

Marge moved to change the meeting time back to 5:00pm, and the Director has the option to Zoom in if she can't make it to Orofino, and board members would attempt to attend in person with winter meetings offered as Zoom meetings. Rosan 2nd, MC.

New Business:

Draft Audit Review: Terri emailed the draft audit and representation letter to the board prior to the meeting. Rosan moved to the sign the representation letter for Presnell Gage for the Audit. Marge 2nd, M.C. Don signed. Don encouraged any board member that was interested in the audit to reach out to himself, Scott or Terri. Terri will send the signed Rep letter to Scott Taylor. The final audit will be presented by Scott Taylor at the February meeting.

Public Comment: Don- the next meeting will be at 5:00pm, Not 11:00 am in Orofino.

Adjourned: Meeting adjourned.

Approved: 2-13-24
Date

Don Ebert
Don Ebert, Chair

Terri Summerfield
Terri Summerfield, Director