

**Clearwater Country Free Library District  
Board of Trustees  
Minutes Sept 12, 2023**

Meeting called to Order 5:00 pm by Don Ebert, at Weippe.

Present: Marge Carlson, Robert Wilhelm, Karen Loranger, Rosan Monaghan, Director Terri Summerfield

Guests: Jo Sharia, Jessica Long

**Minutes:** Rosan moved to accept the minutes for Aug 8<sup>th</sup>, Robert 2<sup>nd</sup>, M/C.

Karen moved to accept the minutes for Aug 31<sup>st</sup> Special Meeting, Rosan 2<sup>nd</sup>, M/C Don Signed.

**Treasurer's Report:** Marge reviewed the financial reports. Rosan moved to accept the reports. Karen 2<sup>nd</sup>, M/C. Bills were reviewed for August. Rosan moved to accept the bills as presented, Robert 2<sup>nd</sup>, M/C. Don Signed the bills.

**Directors Report.** *(Reports were emailed to board members, See Attached)*

Terri reviewed her report. Adding that the library is having a Beginning Computer Class Wed and Thursday. Also a newly formed Girl Scout troop is now meeting at the library. Terri reported that one of the two Notaries in town has quit. Don had mentioned to Terri before about someone at the library should be a notary. Terri presented the figures, basically \$127 for 6 years. Don asked Terri to put in on the agenda for next month as an action item.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her report. She reported that the Rotary is building a drop box for CCFLD items returned to Orofino. Unfortunately, the person building them is having shoulder surgery so it will probably be 6 weeks. It will be built to fit the courier bag. Terri said she was willing to purchase bags if CMPL needed them.

**Old Business:**

**Contract Development:**

**Return of CCFLD Items:** Don stated that it sounds like the problem has been solved. Terri asked for clarification. Jessica stated they will have a box with the courier bag inside, that patrons can place CCFLD items in the box and then the courier will return it the items to Weippe. Terri asked what color of bags Jessica wanted. Any color beside red, blue or green. Terri will order bags once she knows what size the box is.


**Review Contract of Services:** Don added to the contract that neither party (CCFLD or CMPL) will be financially responsible for any items lost in transit. Rosan moved to sign the Contract for Library Services. Marge 2<sup>nd</sup>, M/C. Don signed one copy. Terri made a copy and gave both copies to Jessica for the CMPL board to sign.

**Public Comment:** Karen asked if we were going to start Zoom meetings again. Board agreed to start in November. Karen added she would not be at the October Meeting.

**Adjourned:** Meeting adjourned 6:00pm Next Meet Oct 10, CMPL-Orofino

Approved: 10-10-23  
Date

  
Don Ebert, Chair

  
Terri Summerfield, Director