

**Clearwater Country Free Library District**  
**Board of Trustees**  
**Minutes August 8, 2023**

Meeting called to Order 5:00 pm by Don Ebert, at Orofino, CMPL.

Present: Marge Carlson, Robert Wilhelm, Karen Loranger, Rosan Monaghan, Director Terri Summerfield

Guests: Jo Sharia, Jessica Long, Mary Stanley, Tammy Gilmer, Nancy Butler

**Budget Hearing:** No comments. Marge moved to accept the budget as published, Rosan 2<sup>nd</sup>. MC. Terri commented that the new September values came in and the L2 will be less than published by \$161.00. Terri will submit the L2 to the county. Deadline is 8/25/23.

**Minutes:** Rosan moved to accept the minutes for July, Robert 2<sup>nd</sup>, M/C. Don Signed.

**Treasurer's Report:** Marge reviewed the financial reports. Rosan moved to accept the reports. Robert 2<sup>nd</sup>, MC. Bills were reviewed for July. Karen moved to accept the bills as presented, Rosan 2<sup>nd</sup>, M/C.

**Directors Report.** *(Reports were emailed to board members, See Attached)*

Terri reviewed her report. She highlighted the Facility Improve Grant was approved for \$107,000. This includes a backup generator, paving the lower parking lot, new WIFI APs, new railing with laptop bars and seating, and new recessed light in the stairway. We have 3 years to complete the project.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Jessica reviewed her report.

**Old Business:**

**Contract Development:**

**Return of CCFLD Items:** Don started out the discussion that he just did not understand why CMPL can not ship District items up with the courier. He understood that a patron was denied being able to drop items off there last week and they were told "no" because CMPL did not have a locked box from us yet. Don explained that the locked box will not work for the courier. Rosan also added she did not understand the problem either. Jessica responded about security and items could be taken from the drop box. Rosan asked if their items were ever stolen. Jessica replied yes. Rosan said it sounds like the problem is the drop box not being secure not a courier problem, as we both pay for the courier. Marge asked Jessica what she would do if it was just her making the decision. Jessica responded that she would not go against their policy that states CMPL will not accept any items from other libraries. Rosan asked for a copy of the policy. Discussion continued. Don read the letter he had drafted for the CMPL board asking for them if they could come up with another solutions, emphasizing that its pretty simple. Don thought we had a productive discussion on the issue. Tammy Gilmer said their board would be meeting Monday and would discuss the issue. Copies of the unsigned draft letter and draft contract were given to CMPL for the meeting. Don restated in the interim, that if any items were dropped off at CMPL, to call him and he would drive down and pick them up.

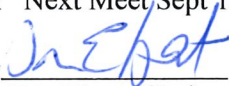
**Review Contract of Services:** Don added a section to the contract that both parties agree to accept and deliver items to the other library to emphasize public service for the patrons.

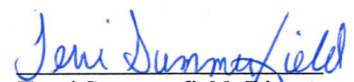
**Sole Source Procurement Declaration:** Don reviewed the reason for the sole source publication again. Marge moved to publish the declaration in the Clearwater Tribune for one week. Rosan 2<sup>nd</sup>, MC.

**Public Comment:** Nancy appreciated the board conducting a timely meeting.

**Adjourned:** Meeting adjourned 5:45pm Next Meet Sept 12<sup>th</sup>, Weippe.

Approved: 9-12-23  
Date

  
Don Ebert, Chair

  
Terri Summerfield, Director