

**Clearwater Country Free Library District  
Board of Trustees Meeting  
Minutes Feb 14, 2023**

Meeting called to Order 5:03 pm by Don Ebert, at CMPL, Orofino. Don asked if he could leave the meeting early. Marge will take over as Co-Chair.

Present Don Ebert, Rosan Monaghan, Karen Loranger, Robert Wilhelm

Zoom: CCFLD Board Members: Marge Carlson, Director Terri Summerfield

Guests: Scott Taylor, Cleo Castellanos, Nancy Butler, Mary Stanley, Jo Sharia

**Audit Report:** Scott Taylor-Presnell Gage review the FY21-22 Audit Report. Rosan moved to accept the audit as presented. Karen 2<sup>nd</sup>, MC.

**Minutes:** Karen moved to accept the minutes for January, Marge 2<sup>nd</sup>, M/C. Don Signed.

Don moved the agenda Item: Letter of Intent-ICFL up on the agenda to be discussed before he left. Terri explained the ICFL was accepting letters of intent to apply for the 2023 Facilities and Capital Improvement Grant. The letter needs approved by the board before Feb 27, the submission deadline. Terri will be applying for several capital improvement projects including but not limited to paving the basement parking area, new lighting in the stairway, more AP units to expand WIFI, improving the deck railing with exterior seating areas and an outside program area such as a gazebo. Karen asked how much this project was going to cost. Terri did not have all her estimates in yet so did not have any figures to share with the board. Marge moved to approve and sign the Letter of Intent. Rosan 2<sup>nd</sup>, MC. Don signed the letter.

Don left the meeting at 5:18pm.

**Treasurer's Report:** Rosan reviewed the financial reports. Karen moved to accept reports as presented, Robert 2<sup>nd</sup> M/C.

**Bills:** Bills from January were reviewed. Karen moved to accept the bills as presented. Robert 2<sup>nd</sup>, M/C.

**Directors Report.** *(Reports were emailed to board members, See Attached)*  
Terri reviewed her report.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*  
Cleo reviewed her report

**Contract Development:** None

**New Business:**

**Trustee Manual Review-** Moved to next month. Board will review the Bylaws.

**Executive Session:** Employee Evaluation: Moved to next month.

**Public Comment:** Cleo discussed the Legislative action involving libraries/librarians.

**Adjourned:** Marge adjourned the meeting at 5:38. **Next Meeting March 14, 2023**, Weippe/Zoom

Approved: 3-14-23  
Date

Don Ebert  
Don Ebert, Chair

Terri Summerfield  
Terri Summerfield, Director