

**Clearwater Country Free Library District
Board of Trustees Meeting
Budget Hearing
Minutes August 9, 2022**

Meeting called to Order 5:04 pm by Don Ebert, at CMPL Orofino.

Present: CCFLD Board Member Marge Carlson, Rosan Monaghan, Director Terri Summerfield

Guests: Cleo Castellanos, Jo Sharrai, Nancy Butler, Karen Loranger, Tammy Gilmer, Mary Stanley

Budget Hearing: Agenda item moved down until Robert Wilhelm was present.

Minutes: Rosan moved to accept the minutes for July. Marge 2nd, Approved. Don Signed.

Treasurer's Report: Rosan reviewed the financial reports. Rosan moved to accept, Don 2nd approved.

Bills: Bills from July were reviewed. Marge moved to accept the bills as presented. Don 2nd, Approved.

Robert joined the meeting at 5:10pm

Budget Hearing: No comments. Rosan moved to accept the budget as published. Robert 2nd, Approved.

Reserve Forgone-Resolution: Item struck from the agenda. No forgone is available this year as the district is taking all available levied funds. Resolution is only needed if forgone funds were available. Previous forgone is already reserved.

Marge commented that with higher costs affecting the libraries, that continuing to utilize grants for projects would help both libraries continue to provide services without impacting their budgets.

Directors Report. *(Report was emailed to board members, See Attached)*

Terri reviewed her report, agreeing with Marge on grants. The library was just approved for a First Time Conference attendee grant. This will allow Jenni, Michelle and Terri to attend ILA this fall with lodging, miles and Jenni's conference fees paid through the grant. Terri added to her report that she had attended a webinar by the Local Government Registry. It covered becoming and staying compliant. As a government entity we have to file our budget, audit and expenses annually. We are compliant.

CMPL Reports: *CMPL reports were emailed to board members (See attached)*

Cleo highlighted her report. Cleo highlighted the grants they received last year.

Contract Development: None.

Declaration of Sole Source Procurement for Library Services. Don read resolution 22-02 (see attached) stating there is only one vendor currently available to provide Library Services to the District. Marge moved to accept the resolution. Rosan 2nd, Approved. Terri will publish the Declaration in the paper under the legal ads.

Old Business: None


New Business:


Trustee Appointment. The district only received one application. Rosan moved to appoint Karen Loranger to fill Jim Everett's position. Marge 2nd, Approved. Karen took the oath of office. Terri gave her the Conflict of Interest and Ethics forms to sign and return.

Public Comment: none

Adjourned: Don adjourned the meeting at 5:53. Next Meeting Sept 13th, Weippe

Approved: 9-13-22
Date


Don Ebert, Chair


Terri Summerfield, Director