

**Clearwater Country Free Library District  
Board of Trustees Meeting  
Minutes February 9, 2021**

Meeting called to Order 5:01 pm by Chair Don Ebert at CMPL.

Present: CCFLD Board Members: Don Ebert, Rosan Monaghan, Ellen Tomlinson

Via ZOOM: Anne Lozar and Jim Everett, Director: Terri Summerfield

Guests: Cleo Castellanos, Jo Sharrai

Via Zoom- Scott McDonald, Nancy Butler, Scott Taylor

**Minutes:** Jim moved to accept the minutes for January. Rosan 2<sup>nd</sup>, Approved.

**Treasurer's Report** -Rosan reviewed P&L and Account Balance reports. Anne moved to accept the reports as presented. Don 2<sup>nd</sup>, Approved.

**Bills:** Bills from Jan were reviewed. Rosan moved to accept the bills as presented. Ellen 2<sup>nd</sup>, Approved. Don will sign the bills tomorrow at Weippe.

**Account Flow Sheet:** Jim reviewed his Flow Sheet.

**Directors Report** (*Director's report was emailed previously to board members. (See Attached)*)

No additions to Terri's printed report.

**CMPL Reports:** *CMPL reports were emailed to board members (See attached)*

Cleo responded that CMP was getting self checkout machines. Kids like the make-it kits.

**New Business**

**Interlibrary Loans:** Don and Cleo met and talked for about an hour before the meeting. Still working on solutions. Rosan added that she was a test having borrowed books from Weippe and then returned them to Orofino to have the courier return them to Weippe. Weippe reported that the books were returned to Timberline School. Orofino said it was a courier mistake that it was supposed to go to Weippe.

**Audit:** Scott Taylor reviewed the final audit for FY19/20. Scott discussed the amount in our savings account and that the FDIC insures banks up to \$250,000.00. We currently have a little over \$256,000 in the account. Ellen said she was concerned that we had more than the insured amount in the account and recommended we get a CD or something. We have the State Investment Fund that some of the funds could be transferred to. Jim asked if the SIF was insured. Scott recommended the SIF since we already had it set up. He was not sure about the insured rate. Jim asked Scott if there was a limit to the amount in Savings. Scott responded there was no ruling. It is up to the board to decide on what they felt was a safe amount to have to operate on in the future.

Ellen also said that since we had so much money and that Scott said it is recommended that several people do accounting tasks, that we should take that money and hire people to do that. Scott responded, if we wanted to but what is the cost benefit analysis to that? Is the benefit of that going to outweigh the cost? If you choose so, you could do that but with Districts of this size, it just doesn't make sense to hire out those extra people.

Ellen moved to accept the audit report. Jim 2<sup>nd</sup>, Approved. Don requested to enter into the minutes, appreciation to the Director for the manner in which she keeps the books and that there were no issues with the auditor and we are getting a clean report. I (Don) would like to recognize the Director for her efforts towards that accomplishment. Board thanked Scott for the timely manner of completing the audit. Scott Taylor concurred with Don, that he had no issues with the audit.

**Chair on Bank Account:** Chairman Don Ebert is not on the bank account. Board agreed that he should be. Jim moved to add Don Ebert on the Bank Accounts. Rosan 2<sup>nd</sup>, Approved. Don and Rosan will set an apt to get this done.

Don moved to go into Executive Session pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent... \* Roll Call Vote: Don-Y, Anne-Y, Rosan-Y, Ellen-Y, Jim-No Response (left public Zoom meeting already to go into Breakout Room for Exc. Session).

Board returned from Executive Session and joined the regular board meeting.

**Public Comment: None**

**Adjourned:** Don adjourned the meeting at 6:25 pm.

**Next Meeting:** March 9, 2021, Weippe and Zoom

Approved: 3-9-21  
Date

Don Ebert  
Don Ebert, Chair

Terri Summerfield  
Terri Summerfield, Director