

**Clearwater Country Free Library District
Board of Trustees Meeting
Minutes August 25, 2020**

Meeting called to Order 3:05 pm by Chair Don Ebert at Weippe.

Present: CCFLD Board Members: Rosan Monaghan, Anne Lozar, Ellen Tomlinson, Jim Everett via ZOOM
Director: Terri Summerfield

Zoom Guests: See attached list

Don started the meeting discussing the purchase of ZOOM. It was out of stock for the discounted price and Don asked the board if they wanted to just buy it. Terri reported she had gotten an email that morning that it was back in stock and she purchased it through the Cares Act Grant.

Contract Review: Ellen started the discussion stating the contract needs to be year by year according to the attorney, not automatically renewable every 3 years.

Don addressed the section on the library being open and that CMPL is not open. CMPL feels it is unsafe due to Covid to be open. The contract needs to address these situations. Discussion. Don will draft wordage with tracking and send to the board and CMPL.

Line item discussion continue. Don presented two ways to handle a contract. One way was to accept a contract at a lower bid for a lump sum with little to no accountability. The second was to request an itemized budget with accountability.

Additions and corrections were made to the current contract. Don will do up the a new draft, send to the board and board will review at the September 8th meeting, and possibly then present to the CMPL for their Sept 14th meeting. Current contract expires September 30, 2020.

Audit: Terri sent the board the representation letter from Presnell Gage via email prior to the meeting. Don opened the floor for discussion. None. Jim moved to accept the representation letter and send to Presnell Gage. Rosan 2nd, Approved.

Agenda Item September: Contract

Adjourned: Don adjourned the meeting at 4:45 pm.

Next Meeting Sept 8-, Weippe

Approved: 10-13-20
Date

Don Ebert
Don Ebert, Chair

Terri Summerfield
Terri Summerfield, Director

DON
Sign
meeting