

**Clearwater Country Free Library District
Board of Trustees
Working Meeting
Minutes March 11, 2020**

Meeting called to Order 1:00 pm by Chair Jim Everett at CMPL Annex.
Present: CCFLD Board Members: Rosan Monaghan, Anne Lozar, Ellen Tomlinson
Don Ebert joined the meeting shortly after it started.
Director: Terri Summerfield

Guests: Jo Sharrai

Board reviewed the Library Director Job Description. Suggestions and changes made. Terri will make changes and submit draft to board for approval at the next board meeting.

Board reviewed the Library Director evaluation form. Jim had several samples. Board would like it to closely reflect the job description. Terri and Rosan with work up a draft evaluation form for the boards review.

Board will work on rest of policy, looking at one section at a time at each board meeting. We will try this and see how it works. May schedule another working meeting if needed.

Adjourned: Rosan moved to adjourn at 3:05 pm.

Next Meeting April 14, 5:00 Orofino

Approved: 6/9/20
Date



Jim Everett, Chair



Terri Summerfield, Director