

**Clearwater Country Free Library District  
Board of Trustees Meeting  
Minutes Aug 26, 2019**

Meeting called to Order 3:00 pm by Chair Jim Everett at Weippe.

Present: CCFLD Board Members: Ellen Tomlinson, Ann Lozar and Rosan Monaghan.  
Terri Summerfield, Director

Guests: Jim McNall, ICRMP, Emily Sitz, ICfL. Vickie Everett, Eric McEachren.

Kim Cox arrived at 3:35pm

Jim McNall and Emily Sitz provided training for the board on a variety topics related to library boards, roles of the board vs director, Idaho Code relating to libraries. etc.

There is a PRIMA training in Moscow on Oct 23<sup>rd</sup> and Jim McNall encourage the board to attend.

Special meetings for libraries require a 48 hour notification and agenda posting.

Board members should never respond to a Public Records requests.

Board members should get new emails, used only for library business.

The board should make a onetime resolution allowing for the prepayment of bills.

**Discussion on consultation from John Cafferty**

Jim and Ellen had a conference call with Mr. Cafferty on August 21<sup>st</sup> at 2:00pm. Discussion was held. Still unclear if the District needs to put out for bid, library services. Discussion on the legal integrity of the contract was held. Due to the current contract expiring next month and not having clear answers, the board will do another extension of the current contract for CMPL for 1 year. Discussion on Erate was held, encouraging CMPL to participate. Eric said he would talk to Cleo about it, that if it allowed CMPL to save \$2000 that would be useful for their budget. The board will research the Bid requirement and other needs of a contract for library services during this coming year.

**Adjourned:** Kim moved to adjourn at 5:43 pm, Rosan 2<sup>nd</sup>. Approved

**Next Meeting Sept. 10th, 5:00, Weippe**

Approved: 9/10/19  
Date

  
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Jim Everett, Chair

  
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Terri Summerfield, Director