

Clearwater Country Free Library District
Board of Trustees Meeting
Minutes Aug 13, 2019

Meeting called to Order 5:00 pm by Chair Jim Everett at Orofino, LCSC Outreach meeting room.
Present: CCFLD Board Members: Ellen Tomlinson, Ann Lozar, Kim Cox. Rosan Monaghan was absent.
Terri Summerfield, Director

Guests: See Attached sheet.

Budget Hearing: Chair Jim opened the floor to comments. Marge Kuchynka explained that she was on the board as the treasurer for the past 19 years and with her experience and knowledge she was concerned about the board approving a 17% increase in CMPLs budget and that the board could not sustain that. She also asked how the board could approve a budget for CMPL with no signed contract in place yet. Jill Lynch stated that CMPL has never requested enough. Kay Weller, treasurer for CMPL commented that things just keep going up. Lynn McEachren stated that she supports the expansion and budget. Carmen Griffith asked about the AFLAC request that was not budgeted the previous year. It was explained that the District just started to provide AFLAC to qualified District employees and that CMPL is considering offering the same benefit. The board deliberated and took more public comment. Jim and Ellen felt there was enough money in the District's accounts to cover the budget requests. Ann felt she did not have enough experience or knowledge to make an informed decision on the budgets. Ellen moved to accept the budgets as published in the paper with CCFLD at \$123,849.00, CMPL \$212,000, Tech Fund \$10,000 for a Total of \$345,849.00. Ann 2nd, Approved.

Minutes: Anne moved to accept the minutes for the July 9th meeting as presented. Ellen 2nd, Kim Abstained, Approved.

Directors Report (*Director's reports & financial reports were emailed previously to board members. (See Attached)*)

No additions from Terri. Jim asked that since there was a large audience, that Terri expand her report giving the highlights for the public. Cleo did the same. Kim asked where CMPL's monthly financial report was. They responded that the report was only required quarterly. Kim said she believed the contract stated monthly.

Bills: Kim moved to approve the bills for July in the amount of \$88,085.36 and the VISA for \$3290.93. Ann 2nd, Approved.

Unfinished Business:

Review QB report options: Terri presented the board with a report that showed the separation of district admin expenses and library operational expenses. The board said the report is ok as presented.

Powers and Duties held jointly by the board and Director Policy update: Terri presented the update to the Policy adding the statement dealing with financial reports. Board reviewed the draft.

New Business

Discussion on consultation from John Cafferty

Terri reviewed the email from John Cafferty addressing legal guardians and kayak check out. He also addressed the draft contract. Discussion on whether the contract had to be annually took place. Don Ebert clarified that the Idaho Statutes states boards cannot obligate funds for a future board and that all contracts had be yearly.

Jim Everett had emailed John Cafferty with other questions concerning the contract, if the board was required to let the contract out for bid and bookkeeping. John Cafferty's reply stated if the contract was over \$50,000 it did need to be let out for bid. There was also information on the contract. Jim wanted to talk with Mr. Cafferty again to get a clarification on what the board should do. Jim stated Mr. Cafferty was gone until the 20th. Discussion on having the board members send questions and concerns to Terri and she could compile them and send to the attorney. Jim stated he and Ellen would do a conference call with Mr. Cafferty and could report back at the training meeting scheduled for Aug 26th.

Adjourned: Kim moved to adjourn at 6:39 pm, Ann 2nd. Approved

Next Meeting Budget Hearing Aug. 13th, 5:00, Orofino.

Approved: 9/10/19
Date


Jim Everett, Chair


Terri Summerfield, Director