

**Clearwater Country Free Library District
Board of Trustees Meeting
Minutes May 14, 2019**

Meeting called to Order 6:04 pm by Chair Jason Berreth at Weippe.

Present: CCFLD Board Members: Jim Everett, Marge Kuchynka, Kim Cox, Rosan Monaghan
Terri Summerfield, Director

Guests: Jo Moore, Nancy Butler, Elizabeth Morgan, Jo Sharrai, Tammy Gilmer, Cleo Castellanos, Norma Brand, Steve Brand, Michelle Berreth, Vicki Everett, Don Ebert

Marge moved to go into Executive Session pursuant to Idaho Coed Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. Jim 2nd. Roll Call Vote: Jim -I, Marge-I, Kim-I, Rosan-I, Jason-I, Approved.

Jason moved to adjourn the Executive Session at 6:50 pm. Marge 2nd. Approved.

Minutes: Rosan moved to accept the minutes for the April 15th meeting. Marge 2nd, Approved

Directors Report (*Directors reports & financial reports were emailed previously to board members. (See Attached)*)

No additions

Bills: Jason moved to accept the bills for April in the amount of \$81,393.43 Kim 2nd, Approved.

CMPL Reports:

Cleo emailed her report to the board prior to the meeting. (See attached) Betty's financial report was also emailed to the board. (See Attached) Jason had a question about the Business License fee under Utilities, stating he did not believe it was an approved budget item. Betty was not present to answer the question. Jo Sharrai said she was not sure if it was new or not. They will see if the City of Orofino will waive the fee for the library since it is not really a business.

Unfinished Business

CMPL Contract Committee Report- Rosan reported that CMPL did not meet to review the contract so the committee has not met either.

Audit- Marge reported that auditors were up last week and reviewed the files. They will take the data back to their office and complete the audit by June 30th.

Non-Traditional Items Policy- Kim moved to accept the policy for Non-Traditional items. Jason 2nd, Approved.

New Business

Job Descriptions/Duties:

Library Director: Rosan read the job description for the Library Director adding a personal note that as a new board member, she appreciates the knowledge and background that Terri brings to the board and ask that her position be respected in both private and public comments.

Treasurer: Marge reviewed the timeline and crucial due dates that the treasurer needs to be aware of.

Orofino Meeting Place: Terri reported that Avista was converting the meeting space at JSD 171 into offices and it would no longer be available. Terri will check on the Maniac Center.

Adjourned: Jason moved to adjourn at 7:15 pm, Kim 2nd. Approved

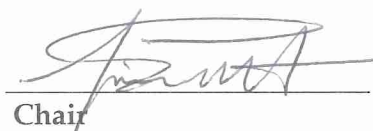
Next Meeting June 11, 5:00, Orofino

Approved: _____

Date

6/11/19

Chair



Terri Summerfield, Director

